

California Consumer Privacy Act of 2018, as amended by the California Privacy Rights Act of 2020 Notice of Collection

Effective Date of Notice of Collection: March 31, 2023

I. Overview

This Notice of Collection describes the ways in which King & Spalding LLP (“we”) collects information that identifies, relates to, describes, is capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular consumer (“Personal Information”) relating to residents of California. We may amend or update it from time to time.

II. Categories of Personal Information Collected from Consumers during the Preceding 12 Months

We have collected the below categories of Personal Information and sensitive Personal Information from consumers within the last 12 months:

Personal Information and Sensitive Personal Information	
Identifiers	Real name, postal address, unique personal identifier, online identifier, Internet Protocol address, email address, account name, or similar identifiers
Personal Information Categories as listed in Cal. Civ. Code 1798.140(v)(1)	Real name Postal address IP address Professional or employment-related information Education information, defined as information that is not publicly available personally identifiable information as defined in the Family Educational Rights and Privacy Act (20 U.S.C. section 1232g , 34 C.F.R. Part 99).

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Sensitive Personal Information Categories as listed in Cal. Civ. Code 1798.140(ae)(1-3)	Social security number, driver's license number, state identification number, or similar government-issued identifiers. Personal information concerning a consumer's health, or sexual orientation.
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III. Categories of Sources from which Personal Information is Collected from Consumers

King & Spalding obtains all the categories of Personal Information and sensitive Personal Information listed above from at least one of the following categories of sources:

- Directly from you. For example, from forms you complete, services you purchase, emails you send;
- Indirectly from you. For example, from observing your actions on our website; or
- From clients, third parties, service providers and contractors, and publicly available sources.

IV. Business or Commercial Use of the Personal Information Collected from Consumers

We may use or disclose Personal Information for one or more of the purposes listed below:

- Providing legal services and responding to requests for legal services;
- Managing our business relationships, including billing, accounting, collection and support services;
- Providing information relating to our services either in response to specific requests or generally to develop our business;
- Processing employment applications;
- Invoicing for our services and obtaining payment;
- Responding to complaints;
- Meeting our legal and regulatory obligations;

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- Making appropriate business development plans to better support our clients' needs for legal services;
- Preventing, detecting and responding to fraud or potential fraud or other illegal activities;
- Improving the functionality of our website and other IT services;
- Leveraging communications data from our Exchange server, including Outlook, to maintain a repository of business contacts and run analytics on metadata which advance our business development initiatives; and
- Processing employee data.

V. Categories of Personal Information, if any, Sold to or Shared with Third Parties in the Preceding 12 Months

In the preceding twelve (12) months, the Firm has not sold any Personal Information to third parties. In the preceding twelve (12) months, we may have disclosed the following categories of Personal Information to the parties identified in the “ “Categories of Third Parties to whom the Information was Shared in the Preceding 12 Months” section.

VI. Actual knowledge of Selling or Sharing the Personal Information of Consumers under 16 Years of Age

We do not collect personal information directly from consumers under the 16 years of age. Parents and legal guardians may provide the personal data of consumers under the age of 16 when enrolling in benefits or when participating in firm-sponsored events. We will delete any Personal Information collected from consumers under 16 years of age if we learn that we have shared the Personal Information from individuals under the age of 16 without verification of their legal guardian, or on the basis of parental consent, as appropriate.

VII. Data Retention

Personal Information will be retained by King & Spalding for as long as the information is required to fulfill our legitimate business needs or the purposes for which the information

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was collected, or for as long as is required by law.

VII. CPRA Privacy Policy

You can access our CPRA Privacy Policy by clicking [here](#).